

Appendix I

Country Club Estates HOA Age & Occupancy Certification

Country Club Estates is a housing development for persons age 55 or older, where at least 80 percent of the occupied units must be occupied by at least one person 55 years of age or older. In order to comply with all HUD regulations governing a 55 or older development, we are required to conduct age verification surveys every two years. HUD's regulations governing 55-or-older housing at 24 CFR part 100, subpart E; Verification of occupancy states:

Section 100.307 provides that in order for a housing facility or community to qualify as 55-or-older housing, it must be able to produce, in response to a complaint alleging a violation of the Act, verification of compliance with § 100.305 through reliable surveys and affidavits. Paragraph (d)(7) of § 100.307 includes self-certifications in a list of documents considered reliable documentation of the age of occupants. The self-certification may be included in a lease or other document, and must be signed by an adult member of the household asserting that at least one person in the unit is 55 years of age or older.

I am 18 years of age or older and a member of the household noted below and I have personal knowledge of the ages of all the occupants of this household. I hereby certify that at least one of the occupants of this home is 55 years of age or older. (**check one**): Yes _____ No _____ I also acknowledge that no person under the age of 18 years is to reside in this household for more than 60 days per year, and the total number of persons living in this household will be no more than three.

This Home is (**check one**): Owner Occupied _____ Renter Occupied _____

Occupant Name (Please Print): _____

Signature: _____

Date: _____

Country Club Estates Address: _____

Lot #: _____

Home Owner Name if different than above: _____

You are encouraged to obtain a complete copy of the **Country Club Estates HOA, Policies and Procedures for Complying with Regulations Relative to Age 55 or Over Communities**, which can be found on-line at www.cceha.com, located in the section labeled: Department of Housing And Urban Development (HUD). A copy of these Policies and Procedures can also be found posted at the Country Club Estates Clubhouse, and located in the Sales Office of the Developer, located at 3101 Slice Rd SE, and also available at the Luna County Courthouse.

**Please return this signed form to: C.C.E.H.A. 3209 Wedge Rd SE
Deming, NM 88030**

Revised May 5, 2010